

# Minutes of Reorganization/Regular Meeting

## The Board of Directors Fort Cherry School District

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A Reorganization/Regular Meeting of the Board of Directors of Fort Cherry School District was held Monday, December 5, 2022, beginning at 6:00 PM via Zoom electronic meeting / held in the Learning Commons at the High School located at 110 Fort Cherry Road, McDonald, PA 15057.

The following members were present:

Mrs. Jodi McKay	Mr. Chase Ogburn
Mrs. Cynthia Gaskill	Mrs. Jeanine Miles
Mrs. Julie Sepesy	Ms. Beverly Schwab
Mr. Cory Matchett	
Mr. Paul Bianchini	

The following members were excused/absent:

Mr. Louis Ursitz

The following non-members were present:

Mr. Thomas Samosky, Superintendent  
Mrs. Mary Burford, Business Manager  
Mrs. Pam Staley, Board Secretary (transition)  
Mr. Sal Bittner, Solicitor, Andrews and Price  
Ms. Melanie Rush, Superintendent Intern (via Zoom)

The following community members were present:

Mr. Loni Libert

List of all members that attended virtual session will be filed with official Board minutes

### **I. Executive Session (6:00pm)**

Executive Session was held starting at 6:00pm and ending at 6:45 pm.  
Executive session items discussed were personnel, legal issues and contracts.

## **II. Call to Order, Pledge of Allegiance, Roll Call**

By Whom: President McKay

Time: 7:06 pm

## **III. Reorganization of Board**

### **A. Election of a Temporary Chairperson**

1<sup>st</sup>: Ms. Schwab

2<sup>nd</sup>: Mrs. Sepesy

Motion: 8-0

Ms. Schwab nominated Mrs. Miles as the Temporary Chairperson. There were no other nominations. Mrs. Sepesy seconded the nomination. Motion passed unanimously, 8-0.

### **B. Nominations for Board President for 2023**

Mrs. Sepesy nominated Mrs. McKay as Board President. Mrs. Gaskill nominated Mr. Ogburn as Board President. Mr. Ogburn declined the nomination. There were no other motions. Mr. Ogburn made a motion to close nominations, Mrs. Sepesy seconded the motion.

Motion passed unanimously, 8-0.

### **C. Election of Board President for 2023**

Mr. Bianchini, Mr. Matchett, Mrs. McKay, Mr. Ogburn, and Mrs. Sepesy voted for Mrs. McKay. Mrs. Gaskill, Mrs. Miles, and Ms. Schwab voted against. Motion passed 5-3, with Mrs. McKay as Board President for 2023.

### **D. Nominations for Board Vice President for 2023**

Mrs. McKay nominated Mrs. Sepesy as Board Vice President. There were no other motions. Ms. Schwab made a motion to close nominations, Mr. Ogburn seconded the motion.

Motion passed unanimously, 8-0.

### **E. Election of Board Vice President for 2023**

Motion passed unanimously 8-0, with Mrs. Sepesy as Board Vice President for 2023.

**IV. Approval of Agenda – Reorganization/Regular Meeting of December 5, 2022**

1<sup>st</sup>: Ms. Schwab                                2<sup>nd</sup>: Mrs. Sepesy                                Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mrs. Sepsey, to approve the agenda of the Reorganization/Regular Meeting of December 5, 2022. Motion passed unanimously, 8-0.

**V. Remarks by Visitors**

(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

No Remarks by Visitors

**VI. Action on the approval of Minutes – Regular Meeting of October 24, 2022 and the Special Meeting of November 14, 2022.**

1<sup>st</sup>: Ms. Schwab                                2<sup>nd</sup>: Mrs. Sepesy                                Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mrs. Sepsey, to approve the minutes of the Regular Meeting of October 24, 2022 and the Special Meeting of November 14, 2022. Motion passed unanimously, 8-0.

**VII. Secretary's Correspondence**

No Secretary Correspondence

**VIII. Treasurer's Actions**

**A. Action on the approval of Bills for Payment**

1<sup>st</sup>: Mrs. Gaskill                                2<sup>nd</sup>: Ms. Schwab                                Motion: 8-0

Mrs. Gaskill made a motion, which was seconded by Ms. Schwab, that the Board approve the Bills for Payment. Motion passed unanimously, 8-0.

**B. Action on the approval of the Treasurer's Report Account Summaries**

1<sup>st</sup>: Mrs. Gaskill                                2<sup>nd</sup>: Ms. Schwab                                Motion: 8-0

Mrs. Gaskill made a motion, which was seconded by Ms. Schwab, that the Board approve the Treasurer's Report Account Summaries. Motion passed unanimously, 8-0.

**C. Action on the approval of the Budget Control Reports**

1<sup>st</sup>: Mrs. Gaskill                                2<sup>nd</sup>: Ms. Schwab                                Motion: 8-0

Mrs. Gaskill made a motion, which was seconded by Ms. Schwab, that the Board approve the Budget Control Reports. Motion passed unanimously, 8-0.

## **IX. Reports**

### **A. Board Reports**

Mr. Bianchini gave an update to the Fort Cherry Foundation. He reported on the donated work to establish a website which will contain news and events as well as accept donations. There have also been six (6) \$500.00 grants established for teacher projects. In addition, there are plans to establish camp scholarships for students.

Mr. Bianchini also reported on a Heinz Foundation donation for the 7-12 Girls' Basketball team to take a trip to watch a basketball game, including a tour, to Penn State University.

### **B. Solicitor's Report**

No Solicitor's Report

### **C. Superintendents Report**

The Superintendent's Report is attached and has been made part of the official minutes. The report is also posted on the website. Mr. Samosky made a special point to thank Mr. Scarpone for his work on the Tip-Off Tournament.

## **X. Personnel and Curriculum**

### **A. Action on the approval of Mrs. Andrea Garry as Musical Vocal Director per the FCEA collective bargaining agreement.**

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mrs. Sepesy                      Motion: 7-0-1

Ms. Schwab made a motion, which was seconded by Mrs. Sepesy, that the Board approve Mrs. Andrea Garry as Musical Vocal Director per the FCEA collective bargaining agreement. Motion passed, 7-0-1, with Mrs. Gaskill abstaining. Abstention document filed with the Board minutes.

### **B. Action on the approval of Dr. David Narigon as Musical Technical Director per the FCEA collective bargaining agreement.**

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mrs. Sepesy                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mrs. Sepesy, that the Board approve Dr. David Narigon as Musical Technical Director per the FCEA collective bargaining agreement. Motion passed unanimously, 8-0.

### **C. Action on the approval of Ms. Leigh Ann Frohnapfel as Musical Drama Director per the FCEA collective bargaining agreement contingent upon the final receipt and review of any and all new hire paperwork and documents.**

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Ogburn                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Ogburn, that the Board approve Ms. Leigh Ann Frohnapfel as Musical Drama Director per the FCEA collective bargaining agreement contingent upon the final receipt and review of any and all new hire paperwork and documents. Motion passed unanimously, 8-0.

- D. Action on the approval to employ Mr. Robert Cummins as the permanent, full time Maintenance/Custodian in the 3:00-11:00 pm position per the FCESPA collective bargaining agreement contingent upon the final receipt and review of any and all new hire paperwork and documents.

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Matchett                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Matchett, that the Board approve the employment of Mr. Robert Cummins as the permanent, full time Maintenance/Custodian in the 3:00-11:00 pm position per the FCESPA collective bargaining agreement contingent upon the final receipt and review of any and all new hire paperwork and documents. Motion passed unanimously, 8-0.

- E. Action on the approval of the Memorandum of Understanding (MOU) between Fort Cherry School District and the Fort Cherry Educational Support Personnel Association regarding the contract amendment referencing Substitute Work Assignments in Article X, Section H.

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Ogburn                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Ogburn, that the Board approve the Memorandum of Understanding (MOU) between Fort Cherry School District and the Fort Cherry Educational Support Personnel Association regarding the contract amendment referencing Substitute Work Assignments in Article X, Section H. Motion passed unanimously, 8-0.

- F. Acknowledge the Network Technician Job description.

President McKay acknowledged the Network Job description.

- G. Acknowledge the resignation of professional employee, Ms. Nicole Koutsourais. The Board reserves the right to retain for up to 60 days.

Mrs. McKay acknowledged the resignation of Ms. Nicole Koutsourais and thanked her for her service to the District.

- H. Acknowledge the request for FMLA leave for a Professional Employee effective December 5, 2022.

Mrs. McKay acknowledged the FMLA request for a Professional Employee effective December 5, 2022.

**XI. Buildings and Grounds**

- A. Action on the approval of Stewart Contracting, Inc to repair the football field in December. The labor will be donated and the materials will be at cost. The cost estimate is \$6500.00.

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Matchett                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Matchett, that the Board approve Stewart Contracting, Inc to repair the football field in December. The labor will be donated and the materials will be at cost. The cost estimate is \$6500.00. Motion passed unanimously, 8-0.

- B. Action on the approval to purchase four (4) vape detectors at a cost of \$4,557.33 from Dagostino Electronic Services, Inc.

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Matchett                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Matchett, that the Board approve the purchase of four (4) vape detectors at a cost of \$4,557.33 from Dagostino Electronic Services, Inc. Motion passed unanimously, 8-0.

- C. Action on the approval for Bozic Communications, Inc. to provide emergency power from the kitchen to the server room and re-connecting all four (4) existing uninterruptible power systems (UPS) at a cost of \$5,860.00.

1<sup>st</sup>: Mr. Matchett                      2<sup>nd</sup>: Mrs. Miles                      Motion: 7-0-1

Mr. Matchett made a motion, which was seconded by Mrs. Miles, that the Board approve Bozic Communications, Inc. to provide emergency power from the kitchen to the server room and re-connecting all four (4) existing uninterruptible power systems (UPS) at a cost of \$5,860.00. Motion passed, 7-0-1, with Ms. Schwab abstaining do to conflict of interest. Abstention paperwork filed with the board minutes.

- D. Action on the approval for Bozic Communications, Inc. to replace all four (4) UPS with one (1) APC Smart-UPS 10,000 VA brand new surplus unit with one (1) power distribution unit at a cost of \$9,880.00 including shipping.

1<sup>st</sup>: Mr. Matchett                      2<sup>nd</sup>: Mrs. Miles                      Motion: 7-0-1

Mr. Matchett made a motion, which was seconded by Mrs. Miles, that the Board approve Bozic Communications, Inc. to replace all four (4) UPS with one (1) APC Smart-UPS 10,000 VA brand new surplus unit with one

(1) power distribution unit at a cost of \$9,880.00 including shipping. Motion passed, 7-0-1, with Ms. Schwab abstaining do to conflict of interest. Abstention paperwork filed with the board minutes.

## **XII. Transportation**

There were no Transportation items

## **XIII. Finance**

There were no Finance items

## **XIV. Technology**

A. Action to approve the design, setup, and launch of a new website and mobile app with Linq (ESchoolView) at a setup cost of \$4175.00 and an annual cost of \$5,472.12 per year from five (5) years beginning July 1, 2023.

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Matchett                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Matchet, to approve the design, setup, and launch of a new website and mobile app with Linq (ESchoolView) at a setup cost of \$4175.00 and an annual cost of \$5,472.12 per year from five (5) years beginning July 1, 2023. Motion passed unanimously, 8-0.

## **XV. Athletics**

A. Action on the approval of the Boys' Varsity Wrestling team to stay overnight December 27-28, 2022 at the Wingate by Wyndham Hotel in New Stanton, PA for the Southmoreland Wrestling Tournament. Boosters and fundraising will pay for lodging. School van will be utilized.

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mrs. Sepesy                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mrs. Sepesy, that the Board approve the Boys' Varsity Wrestling team to stay overnight December 27-28, 2022 at the Wingate by Wyndham Hotel in New Stanton, PA for the Southmoreland Wrestling Tournament. Boosters and fundraising will pay for lodging and the school van will be utilized. Motion passed unanimously, 8-0.

B. Action on the approval of the Boys' Varsity Wrestling team to stay overnight January 27-28, 2023 at the Wingate by Wyndham Hotel in Grove City, PA for the Fred Bell Wrestling Classic at Grove City. Boosters and fundraising will pay for lodging. School van will be utilized.

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mrs. Sepesy                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mrs. Sepesy, that the Board approve the Boys' Varsity Wrestling team to stay overnight

January 27-28, 2023 at the Wingate by Wyndham Hotel in Grove City, PA for the Fred Bell Wrestling Classic at Grove City. Boosters and fundraising will pay for lodging and the school van will be utilized. Motion passed unanimously, 8-0.

- C. Action on the approval for Girls' Varsity Wrestling to attend a girls' quad meet at United Local H.S. in Hanoverton, Ohio on January 21, 2023. There is no overnight stay. School van will be utilized.  
1<sup>st</sup>: Mrs. Sepesy                      2<sup>nd</sup>: Ms. Schwab                      Motion: 8-0

Mrs. Sepesy made a motion, which was seconded by Ms. Schwab, that the Board approve the Girls' Varsity Wrestling team to attend a girls' quad meet at United Local H.S. in Hanoverton, Ohio on January 21, 2023. There is no overnight stay and the school van will be utilized. Motion passed unanimously, 8-0.

- D. Action on the approval of the Girls' Varsity Softball team to attend the Cal Ripken experience in Pigeon Forge, TN from March 15-20, 2023 for spring training, scrimmages, and games. The school van will be utilized and Boosters, parents and fundraising will pay for the trip.  
1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mrs. Sepesy                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mrs. Sepesy, that the Board approve the Girls' Varsity Softball team to attend the Cal Ripken experience in Pigeon Forge, TN from March 15-20, 2023 for spring training, scrimmages, and games. The school van will be utilized and Boosters, parents and fundraising will pay for the trip. Motion passed unanimously, 8-0.

- E. Action on the approval for Mr. Tom Scarpone to attend the PSADA conference at the Hershey Lodge from March 21-24, 2023. Estimated cost is \$1,000.00. Paid for out of the Athletic training and travel budgets.  
1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Matchett                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Matchett, that the Board approve Mr. Tom Scarpone to attend the PSADA conference at the Hershey Lodge from March 21-24, 2023. Estimated cost is \$1,000.00. Paid for out of the Athletic training and travel budgets. Motion passed unanimously, 8-0.

- F. Action on the approval to hire Mr. Doug Lefebvre as Varsity Club Head Girls' Wrestling coach per the FCEA Collective Bargaining Agreement.  
1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Matchett                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Matchett, that the Board approve to hire Mr. Doug Lefebvre as Varsity Club Head Girls'



Wrestling coach per the FCEA Collective Bargaining Agreement. Motion passed unanimously, 8-0.

- G. Action on the approval to hire Mr. Brandon Schrier as Varsity Club Assistant Girls' Wrestling coach per the FCEA Collective Bargaining Agreement.

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Matchett                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Matchett, that the Board approve to hire Mr. Brandon Schrier as Varsity Club Assistant Girls' Wrestling coach per the FCEA Collective Bargaining Agreement. Motion passed unanimously, 8-0.

- H. Action on the approval to hire Mr. James Brucker as 7/8 Assistant Volleyball coach per the FCEA Collective Bargaining Agreement.

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Matchett                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Matchett, that the Board approve to hire Mr. James Brucker as 7/8 Assistant Volleyball coach per the FCEA Collective Bargaining Agreement. Motion passed unanimously, 8-0.

- I. Action on the approval of Mr. Kalen Spencer as Assistant Varsity Softball coach per the FCEA collective Bargaining Agreement contingent upon final receipt and review of any and all new hire paperwork and documents.

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Matchett                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Matchett, that the Board approve to hire Mr. Kalen Spencer as Assistant Varsity Softball coach per the FCEA collective Bargaining Agreement contingent upon final receipt and review of any and all new hire paperwork and documents. Motion passed unanimously, 8-0.

- J. Action on the approval of Mr. Cameron Hanley as Boys' Varsity Basketball Volunteer coach contingent upon final receipt and review of any and all new hire paperwork and documents.

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Matchett                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Matchett, that the Board approve to hire Mr. Cameron Hanley as Boys' Varsity Basketball Volunteer coach contingent upon final receipt and review of any and all new hire paperwork and documents. Motion passed unanimously, 8-0.

- K. Action on the approval of Mr. Zach Bellhy as Boys' Varsity Basketball Volunteer coach contingent upon final receipt and review of any and all new hire paperwork and documents.

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Matchett                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Matchett, that the Board approve to hire Mr. Zach Bellhy as Boys' Varsity Basketball Volunteer coach contingent upon final receipt and review of any and all new hire paperwork and documents. Motion passed unanimously, 8-0.

- L. Action on the approval of Ms. Terri Gazda as Girls' Varsity Gymnastics Volunteer coach contingent upon final receipt and review of any and all new hire paperwork and documents.

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Matchett                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Matchett, that the Board approve to hire Ms. Terri Gazda as Girls' Varsity Gymnastics Volunteer coach contingent upon final receipt and review of any and all new hire paperwork and documents. Motion passed unanimously, 8-0.

- M. Action to approve the Girls' middle school and Varsity Basketball teams to travel to Penn State University on December 30, 2022. Cost of the trip will be paid for by donations from the Fort Cherry Education Foundation and the team Boosters.

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Matchett                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Matchett, to approve the Girls' middle school and Varsity Basketball teams to travel to Penn State University on December 30, 2022. Cost of the trip will be paid for by donations from the Fort Cherry Education Foundation and the team Boosters.

#### **XVI. Activities**

There were no Activity items.

#### **XVII. Policy**

There were no Policy items.

#### **XVIII. Miscellaneous**

- A. Action on the approval of appointing Andrews and Price as the District Solicitor for the 2023 calendar year at a monthly retainer rate of \$500.00 per month (unchanged) and an hourly rate of \$120.00.

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Matchett                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Matchett, to appoint Andrews and Price as the District Solicitor for the 2023 calendar year at a monthly retainer rate of \$500.00 per month (unchanged) and an hourly rate of \$120.00. Motion passed unanimously, 8-0.

**XIX. Public Comment**

(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

No public comments were made

**XX. Executive Session**

This item was not held.

**XXI. Adjournment**

1<sup>st</sup>: Ms. Schwab

2<sup>nd</sup>: Mr. Matchett

Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Matchett, that the Board approve the adjournment of the Reorganization/Regular Meeting of December 5, 2022. Motion passed unanimously, 8-0, and the meeting adjourned at 7:34 pm.

  
\_\_\_\_\_  
Mrs. Julie Sepesy, Board Vice-President

  
\_\_\_\_\_  
Mrs. Pam Staley, Board Secretary (interim)

